

This is a workplace readiness program designed for international students seeking training in and knowledge of transferable soft skills for the international Canadian workplace. The program includes six courses and, for those in the Certificate program, a capstone project and for those in the Diploma program a paid work placement.

Suitable industry knowledge and skills in customer service, hospitality and tourism will allow students to be successful at entry to intermediate level positions in a broad range of related employment settings; for example, hotels, motels, resorts, restaurants, convention centres and on cruise ships.

## **KEY FACTS**

- Locations: Vancouver, Whistler and Toronto
- Flexible Monthly Start Dates
- Programs offered:
   Certificate program (24 weeks of study + 3 weeks of Capstone project)
   Diploma program (24 weeks of study + 24 weeks paid Co-Op work experience)
- All teachers have industry experience
- 20 hours/week of in-class study
- Option to work part-time while studying and on co-op term

# **CAREER OPPORTUNITIES**

Graduates are prepared to enter the world of hospitality and tourism in a variety of fields from entry to intermediate-level positions, including (but not limited to):

- Visitor Information Counsellor
- Resort Worker
- Travel Guide
- Front Desl Receptionist
- Concierge
- Guest Service Agent
- Server
- Conference Planner Assistant
- Restaurant Host/ Hostess
- Booking and Reservation
- Room Service Clerk
- Restaurant Assitant Manager

# **ADMISSION REQUIREMENTS**

- Minimum Age: 18
- Education: You have completed (graduated from) your final year of general / secondary level schooling (Toronto applicants must provide a copy of an Ontario Secondary School Diploma (OSSD) or has passed the Wonderlic Scholastic Level Exam with a Cut Score of 16.)
- English level: Students must demonstrate an intermediate level English with Tamwood Careers' online test and admission interview. The online test and interview are exempt if CEFR B1, IELTS 5, TOEFL iBT 35, Cambridge PET (Merit), or proof of successful completion of Tamwood Language Centre EAP 192 is presented.

Note: These minimum requirements cannot be waived by either the institution or the student

### **VISA REQUIREMENTS**

- Study Permit and Work Permit (work is an essential part of the program).
- Visit Canadian Citizenship and Immigration website to learn more about eligibility and application procedures fro both study and work permits.

TIMETABLES						
	VANCOUVER		WHSITLER			
MONDAY -	9:00-12:00	S	8:45-12:00	Classes		
THURSDAY	13:00-14:15	Classes	12:30-14:15	Clas		
FRIDAY	9:00-12:00	$\circ$	Free time to ski or sn	nowboard		

	TORONTO	
MONDAY - Tuesday	9:00-14:30	
FRIDAY	No Classes	

<sup>\*</sup> Students are required to successfully complete their study term prior to starting their co-op work term.

# STUDY TERM START DATES

# January 23, 2023 February 21 2023\*\* March 20, 2023 April 17, 2023 May 15, 2023 June 12, 2023 July 10, 2023 August 8, 2023 September 5, 2023 \*\* October 2, 2023 October 30, 2023 November 7, 2023 December 26, 2023\*

# WORK TERM START DATES\*

July 10, 2023
August 7, 2023
September 4, 2023
October 2, 2023
October 30, 2023
November 27, 2023
December 26, 2023
January 22, 2024
February 19, 2024
March 18, 2024
April 15, 2024
May 13, 2024
June 10, 2024

# **PUBLIC HOLIDAYS**

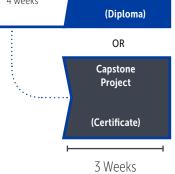
School will be closed due to stat holidays

New Year	January 2		
Family Day	February 20		
Good Friday	April 7		
Victoria Day	May 22		
Canada Day	July 3		
BC Day/ Civic Day	August 7		
Labour Day	September 4		
Thanksgiving Day	October 9		
Remembrance Day	November 13 V W		
Christmas	December 25 V W		
	December 25, 26 T		

## PROGRAM COMPONENTS

24 Weeks of 24 Weeks of Paid Work Paid Work and Study Cross Cultural Co-Op Work Professional Project Sustainable Business Customer Service Communication Development Ethics **Practicum Term** Management Tourism 4 weeks 4 weeks 4 weeks 4 weeks 4 weeks 4 weeks (Diploma) OR Capstone

"With Tamwood I was able to gain essential knowledge to work in the hospitality and tourism industries. I easily found a job in one of Vancouver's fine dining restaurants for my Co-Op term. After graduation I am planning to go back to France and I believe that with my diploma and Canadian experience I will be able to find a better job."



– Arthur, France, Diploma in Hospitality & Tourism Co-Op











<sup>\*</sup>Applicable to Students attending Diploma program only.

<sup>\*\*</sup> Tuesday due to holiday on the Monday.