



Registration Form

STUDENT INFORMATION

| | | | |
|---------------------------------|------|--------|------------------------|
| Gender | Male | Female | Street line 1 |
| First Name | | | Street line 2 |
| Last Name | | | City |
| Date of Birth | | | State/ Province |
| E-mail | | | Country |
| Nationality | | | Postal Code |
| Spoken Languages | | | Student phone or email |
| Booking Agency (If Applicable): | | | Contact at Agency |

Emergency Contact

| | |
|--------------|---|
| Full Name | Phone <small>Country Code - City Code - Number</small> |
| Relationship | E-mail |


LEGAL GUARDIAN INFORMATION


| | |
|--|---|
| First & Last Name | Relationship |
| Daytime Phone Number <small>Country Code - City Code - Number</small> | Mobile Number <small>Country Code - City Code - Number</small> |
| Home Phone Number <small>Country Code - City Code - Number</small> | E-mail |


FOR AGENCY USE ONLY


| | |
|-----------------------------|------------------------------|
| Agency Name | Agency Representative Name |
| Agency Representative Email | Tamwood Sales Representative |


SUMMER CAMP CENTER

| | | |
|--|---|---------------|
|  | VANCOUVER – SFU (SIMON FRASER UNIVERSITY) | Accommodation |
| | Group | Start date |
| | Program | # of weeks |

| | | |
|--|--|---------------|
|  | TORONTO – UTM (UNIVERSITY OF TORONTO, MISSISSAUGA) | Accommodation |
| | Group | Start date |
| | Program | # of weeks |

| | | |
|--|---|---------------|
|  | MONTREAL (CONCORDIA UNIVERSITY) | Accommodation |
| | Group | Start date |
| | Program | # of weeks |

| | | |
|--|--|---------------|
|  | LOS ANGELES – UCLA (UNIVERSITY OF CALIFORNIA, LOS ANGELES) | Accommodation |
| | Group | Start date |
| | Program | # of weeks |

| | | |
|--|---|---------------|
|  | NEW YORK (FORDHAM UNIVERSITY) | Accommodation |
| | Group | Start date |
| | Program | # of weeks |

*You can refer to our flyer: <https://tamwood.com/Brochures/Camps-Flyer.pdf>

▶ CELL PHONE COLLECTION

Tamwood encourages campers NOT TO bringing personal devices (i.e. cell phones, tablets, etc.) with them to camp. Aside from the fact that personal devices are expensive and can be lost or damaged while at camp, having multiple devices also creates a distraction and discourages campers from interacting with their peers. During the day, campers will be asked to not carry their cellphones to avoid distractions during activities.

The most common time for inappropriate cellphone use is before bed/ during the night which makes it difficult for your child to have a good night's sleep. We will conduct a nightly phone collection with your permission. By checking the box below, you permit Tamwood to collect the cell phone from your child each night before bed and understand that Tamwood is not responsible for possible damage/lost to the cell phone. Students who participate in the nightly cellphone collection are encouraged to bring a battery pack for their device, as it will not be charged overnight.

Would you like Tamwood to collect your child's phone at night? Yes No

▶ EXTRA ACCOMODATION NIGHTS

1 Additional Residence Day (\$375)

2 Additional Residence Day (\$750)

1 Additional Homestay Day (\$275)

2 Additional Homestay Day (\$550)

Number of extra nights
BEFORE camp start date.

Number of extra nights
AFTER camp end date.

▶ OPTIONAL SERVICES

Notarized custodianship Letter (\$150 CAD)

Unaccompanied Minor (\$50 CAD each way)

Off Hour Transfer Fee 1-way (\$175)

▶ HEALTH INFORMATION

To Parents(s)/Guardians(s): Please follow the instructions below to complete the required health information. No students will be accepted into a Tamwood program until Tamwood has received this form. This form need to be completed by a parent or legal guardian.

ALLERGIES

No Known allergies

This Camper is allergic to:

(Please Describe below what the camper is allergic to and the reaction)

DIET AND NUTRITION

Eats Regular Diet

Eats a regular vegetarian diet

Lactose intolerant

Gluten intolerant

Other

(Please explain in space below)

CAMPER CAN LIVE WITH PETS

Yes

No

(If no, please explain in space below)

PHYSICAL RESTRICTIONS

I have reviewed the program and activities of the camp and feel the camper can participate without restrictions.

I have reviewed the program and activities of the camp and feel the camper can participate with the following restrictions or adaptations.

(Please explain in space below)

IMMUNIZATION RECORD

Tamwood recommends that all campers be given Meningitis and Tetanus vaccinations before attending a junior camp. Please email your student's immunization record to Tamwood attention Camps Registrar and mark clearly the student's full name, program location, program dates and Tamwood student number if you have it.

| <i>Immunization</i> | <i>Month/Year</i> | <i>Immunization</i> | <i>Month/Year</i> |
|---------------------------------------|-------------------|------------------------------------|-------------------|
| Diphtheria, tetanus, pertussis (DTap) | | Polio (IPV) | |
| Tetanus booster (dT) or (TdaP) | | Haemophilus influenza type B (HIB) | |
| Mumps, measles, rubella (MMR) | | Pneumococcal (PCV) | |
| Hepatitis B | | Hepatitis A | |
| Varicella (Chicken pox) | | Meningococcal meningitis (MCV4) | |

*If your child has not been fully immunized, please sign:
I understand and accept the risks to my child from not being fully immunized:*

Signature of Custodial Parent/Guardian:

Relationship:

Date:

MEDICATION

“Medication” is any substance a person takes to maintain and/or improve their health. This includes vitamins & natural remedies. Any medication not listed here will not be allowed at Tamwood Camps. All medication must be locked in the Health Room for the duration of Camp. All Medication will be administered as are in these tables.

Non Prescription Medicine

| <i>Name of medication</i> | <i>Reason for taking</i> | <i>Amount / dose given</i> | <i>Frequency</i> | <i>Time of Day</i> |
|---------------------------|--------------------------|----------------------------|------------------|--------------------|
|---------------------------|--------------------------|----------------------------|------------------|--------------------|

Prescription Medicine

| <i>Name of medication</i> | <i>Reason for taking</i> | <i>Amount / dose given</i> | <i>Frequency</i> | <i>Time of Day</i> |
|---------------------------|--------------------------|----------------------------|------------------|--------------------|
|---------------------------|--------------------------|----------------------------|------------------|--------------------|

The following non-prescription medication may be stocked at camp and are used on an as needed basis to manage illness and injury. **Please tick those your child should NOT be given.**

- | | |
|---------------------------|-------------------------------------|
| Acetaminophen (Tylenol) | Aloe Gel for sun burn |
| Calamine lotion | Antihistamine (allergy medicine) |
| Antacid for stomach pain | Laxatives for constipation (Ex-lax) |
| Ibuprofen (Advil, Motrin) | Lice shampoo or cream |
| Generic cough drops | |

GENERAL HEALTH HISTORY: CHECK "YES" OR "NO" FOR EACH STATEMENT AND EXPLAIN "YES" ANSWERS BELOW.

| | | |
|-----------------------------------|----|-----|
| Have problems with diarrhea? | No | Yes |
| Had pain during exercises? | No | Yes |
| Have recurrent/chronic illnesses? | No | Yes |
| Had a recent infectious disease? | No | Yes |
| Ever had back/joint problems? | No | Yes |
| Had asthma/shortness of breath? | No | Yes |
| Wear glasses and or contacts? | No | Yes |
| Often have headaches? | No | Yes |
| Had seizures? | No | Yes |
| Had diabetes? | No | Yes |
| Ever had surgery? | No | Yes |
| Had a recent injury? | No | Yes |
| Had fainting/dizziness? | No | Yes |
| Ever been hospitalized? | No | Yes |
| Have any skin problems? | No | Yes |
| Menstrual cycle started (period) | No | Yes |

MENTAL, EMOTIONAL, AND SOCIAL HEALTH: CHECK "YES" OR "NO" FOR EACH STATEMENT

| | | |
|--|----|-----|
| Ever been treated for attention deficit disorder (ADD) or attention deficit/hyperactivity disorder (AD/HD)? | No | Yes |
| Ever been treated for emotional or behavioral difficulties or an eating disorder? | No | Yes |
| During the past 12 months, seen a professional to address mental/emotional health concerns? | No | Yes |
| Had a significant life event that continues to affect the camper's life? (History of abuse, death of loved one, family change, adoption, foster care, new sibling, others) | No | Yes |

Please explain "Yes" answers in the space below, The camp may contact you for additional information.

**I understand that my child application is not registered until reviewed and approved by Tamwood Camps Department*



EDUCATION FOR ALL

I want to help children around the world gain access to education.

Please add: \$5 \$10 Other: \$

to my invoice as my donation to the Tamwood "Education For All" projects in Nicaragua.

Read about our education projects in Nicaragua [here](#).



PARENT'S AUTHORIZATION

The health history is correct as far as I know, and the person herein described has permission to engage in all prescribed camp activities except as noted. I hereby give permission to the physician selected by Tamwood to order X-rays, routine tests and treatment for the health of my child, and in the event I cannot be reached in an emergency, I hereby give permission to the physician selected by Tamwood to hospitalize, secure proper treatment for and to order injection and or anesthesia and/or surgery for my child as named above.

Tamwood International College will arrange for private medical and liability insurance coverage for all students staying in residence or homestay under the age of 18 for the duration in Canada/the US. The coverage for private insurance starts the day the students arrive in Tamwood care with the Tamwood Camp Director listed as the students guardian for the duration of their stay. In the case of an emergency, the Director will make an effort to contact parents/guardians. I hereby give permission to a member of the Tamwood Camp Staff to be the guardian/signatory for students to obtain any medical testing and prescribe treatment for the health of my child. I authorize Tamwood Camp Staff to review my child's medical records before and after treatment while in Tamwood's Care and allow medical service providers to release the child's medical records to Tamwood International and Tamwood Camp staff.

Parent's First Name

Parent's Last Name

Today's Date

Your Relationship to the Camper

Father

Mother

Legal Guardian

Confirmed Authorization

Additional comments



AIRPORT TRANSFER SERVICE

Arrival date and Departure date must be on Sunday Arrival date and Departure date must be on Sunday

Do you require transportation?

Yes, on Arrival day

Yes, on Departure day

No

Arrival Date

Time:

Departure Date

Time:

Airline

Airline

Flight Number

Flight Number

Flight Origin

Flight To

If connecting,
please write
connecting city

If connecting,
please write
connecting city

▶ TERMS AND CONDITIONS OF ENROLLMENT

1. Students will not be accepted into a Tamwood program without both confirmation of acceptance by the parent or legal guardian of these terms and conditions and receipt of a completed Tamwood application form and completed and signed Tamwood health form. Tamwood cannot arrange medical care for campers without the parent or guardian's written permission which is given on the signed health form.
2. The Student shall pay a deposit of C\$500 for Canadian Camps / US\$500 for USA camps within 2 weeks of application to reserve their space. The Student shall pay Tamwood the balance of the total fees owing for the program no later than 4 weeks before the start date of the program. Students will not be received at the airport until Tamwood has received payment in full.
3. **Payment**
 - a. All payments shall be cleared in either Canadian dollars or United States dollars.
 - b. Payments shall be made by either International Money Order or via bank transfer to Tamwood's bank account.
 - c. The student is responsible for all bank transfer charges.
 - d. Tamwood reserves the right to cancel, without notice, all bookings and arrangements if the Student fails to pay the required fees for a booking pursuant to the Schedule of Payments set out herein.
 - e. Tamwood regrets that under no circumstances will a student be allowed to commence and/or attend any course where payment remains outstanding or not cleared.
4. Flight information must be provided at least five (5) working days in advance of students' arrival or airport transfers cannot be guaranteed. Any flight changes made less than five (5) days before student arrival or while student is at camp should be sent to both the Tamwood's Head Office and the summer camp office directly.
5. Students who do not arrive and depart on Sundays between 08h00 and 20h00 and who request airport transfer to be provided by Tamwood must pay an additional fee for each special transfer. Transfers for groups of five (5) or more students after hours will be priced based on number of students and the time and day the transfer is required. Please note that Tamwood cannot accommodate students who arrive before the first date of the camp season or who depart after the last date of the camp season. Students who need accommodation outside the set camp dates will have to be accommodated at their own expense in a hotel near the airport and these students will be responsible for all expenses relating to their care for such days. When students require an extra day of camp during the camp dates, and the space is available, students will be charged for each extra day the student is at Tamwood.
6. Students will require spending money if they want to take part in the optional activities that have an extra cost. Tamwood will not handle special cash transfers from parents to students who run out of money therefore students should bring enough spending money to last their entire camps session. Emergency money or credit cards can be labeled as such and Tamwood will not release this money to the student without parent permission in writing. No traveller cheques.
7. Please read the rules for both the camp and teen program. Most misunderstandings or complaints are caused by the fact that the client has not fully informed himself/herself about the program.
8. The camps will run only if the minimum enrollment is achieved. If a camp is cancelled due to failure to meet minimum enrolment, students will receive a full refund or they can apply the fees towards their application for a different camp option in that week or a different week.

9. The teen HOMESTAY program for students 13-17 is designed for students who are mature, can take public transit on their own and can be left for short periods of time unsupervised (for example on shopping trips). If you feel your child requires more supervision or may have difficulty following rules, you should consider putting your child in the residence program which is more structured and offers less free time. If your child is 13 you should think carefully about which program is better suited for him/her. Not all students are going to be happy in the homestay program as the residence program offers more activities and more interaction with other students from around the world.
10. Tamwood International college, doing business as; Tamwood International Camps, Tamwood and its representatives, are authorized to make whatever arrangements, accommodations, rules and regulations as they may deem advisable, in their discretion, for the safety and welfare of the campers and staff and my child, the "CAMPER", in particular. The CAMPER is subject to immediate dismissal from the camp upon violation thereof. Such dismissal shall be without refund and I agree to pay all expenses and costs occasioned by such dismissal, including return transportation costs.
11. It is expressly agreed that the CAMPER is allowed to participate in all camp activities including canoeing, swimming, kayaking, skiing, white water rafting and tubing, rock climbing, bicycling, excursions, overnight camping trips, tennis, and traditional camping sports which may be either directly supervised by Tamwood personnel or by others contracting with Tamwood. Tamwood acts as an agent only and accepts no responsibility for loss, damage, or injury resulting from delay or negligence of any company/vendor acting in the service of Tamwood. Tamwood is not responsible for inherent risks involved with weather, accidents, illness, the demands of outdoor activities and other events beyond the control of Tamwood that could occur during Camp. The CAMPER and their parent(s)/guardian recognize and agree to accept these risks.
12. Tuition fees for camp covers the cost of lodging, meals, English classes, group activities, staff supervisors, medical insurance and ground transportation (local transportation not included in host family programs). I agree to pay all additional expenses, including those incurred for the wellbeing of the CAMPER. I understand that I must pay for any and all expenses for the medical care of the CAMPER and Tamwood will provide me with the forms required to apply for reimbursement of such expenses under the insurance plan provided in the cost of the camp program. I understand that Tamwood is not responsible for any decisions made by the insurance company regarding eligible expenses.
13. Neither Tamwood nor its representatives shall be responsible for any theft of, or loss or damage, to property of the Camper or any bodily injury suffered by the Camper during the camp program. I agree to pay for any loss, damage or injury to the person or property of others that the Camper may cause while participating in one of Tamwood's summer programs.
14. I understand that Tamwood does not engage any personnel qualified to provide medical, para medical, dental, health or other similar care or services to the Camper. I agree to pay all costs and expenses incurred directly or indirectly by Tamwood for such care or services for the Camper that are not covered by the medical insurance included in the program. If the Camper becomes ill or incapacitated, Tamwood may take such action, as it considers necessary, including securing medical treatment and transporting the Camper home at his/her own expense. I release Tamwood from all liability related to such actions.
15. I authorize and appoint Tamwood International to act as Lawful Guardian and as lawful guardian, Tamwood International and Tamwood Camps may consent to my child's medical treatment, including but not limited to transportation by ambulance, examination, x-ray, diagnoses, hospitalization, anaesthesia, and medication under Doctor's recommendation.
16. Tamwood may use photographs, videotapes, and testimonials of the Camper in publicity materials.

▶ **REFUND POLICY**

17. Tamwood International Camps Programs – Refund of Program Fee

- a. If the student’s application for an entry visa to Canada or USA is denied by Canada or USA Immigration, Tamwood will refund the program fee less a \$150 CDN/\$150 USD administration fee. (The student must provide letter of rejection for visa from Canadian or USA Embassy).
- b. If the student withdraws 20 weeks or more before the program start date, Tamwood will refund the program fee less \$150 CDN/\$150 USD as a cancelation fee.
- c. If the student withdraws before June 1 in the program year, but less than 20 weeks before the program start date, Tamwood will refund the program fee less the received deposit as a cancelation fee.
- d. If the student withdraws after June 1 of the program year, or if the student withdraws or is dismissed from the program after start date, no refund will be given.

18. Payment of Refunds Owing to The students - Refunds owing to the student shall be paid to the student’s booking agency, within thirty (30) days of Tamwood receiving written notification of withdrawal. All bank fees associated with payment of a refund are the responsibility of the student.

19. Written Notice required - To be considered for a refund, the student must submit a written and signed notice to Tamwood International Camps of withdraw from the program. Verbal notices will not be considered.

20. Program Changes - Once an application has been accepted by Tamwood, any changes requested by the student to the start date, end date, program type or accommodation options will be made only if the change is requested before the student’s arrival in Canada/USA and before any services have been rendered by Tamwood to the student. Changes will be made only if space is available, and all changes made will be subject to the Tamwood published Program Change Fee.

21. Refund of Homestay Accommodation Fees -The Accommodation Placement Fee is non-refundable; a full refund of homestay accommodation fees will be given when cancelling with more than four (4) weeks’ notice; and when the student cancels his/her accommodation with less than four week notice, Tamwood will retain the fee for four (4) weeks accommodation and refund the balance of the accommodation fees paid.

▶ **SIGNATURE SECTION**

I have read and understood all of the above and I agree to all these terms and conditions.

Parent Name _____ Yes, I accept. _____ Date: _____

I understand that any changes to the registration may be a subject to the Course Change Fee as per the pricelist.

Parent Name _____ Yes, I accept. _____ Date: _____

Please email this completed form to Tamwood International College at home@tamwood.com